

**Blessed Sacrament School**  
**1725 Lake Street**  
**402-476-6202**

**Mission Statement**

We strive to provide academic excellence in the climate of the Gospel values...to serve, to build community and to proclaim the GOOD NEWS, Jesus Christ.

**Philosophy**

We believe that parents are the first and primary educators of their children. We believe it is our duty and privilege to provide experiences and opportunities to help your children develop and mature spiritually, morally, intellectually, physically, and culturally to meet the challenges of the modern and changing world, to contribute to the aspirations of its society and to live exemplary Catholic lives.

**Goals**

In order to build in the children an acceptance of themselves and their world from a Catholic perspective, Blessed Sacrament School has adopted the following goals:

1. To offer instruction in Catholic doctrine and morals, and to provide opportunities to participate in the practice of faith in an atmosphere supportive of religious values. (Diocesan goals 1, 2, 5)
2. To form students in the practice of prayer. (Diocesan goal 3)
3. To form students in the practice of virtue. (Diocesan goal 4)
4. To impart knowledge, develop an understanding and cultivate appreciation for the basic academic subjects. (Diocesan goal 8)
5. To develop critical and creative thinking skills. (Diocesan goal 9)

6. To promote character development, personal integrity, self-reliance, responsibility, perception of beauty, wholesome use of leisure, sound social attitudes and habits and good physical and mental health. (Diocesan goal 10)
7. To assist in the choice of and preparation for responsible vocations. (Diocesan goal 11)
8. To foster a spirit of charity through example and by providing opportunities for service to others. (Diocesan goal 6)
9. To form structures and programs that unite parents, school and Church in the work of Catholic education. (Diocesan goal 7)
10. To instill knowledge and appreciation of our United States heritage of representative government, to foster loyalty to ideas of good citizenship and to develop in students sound principles of Catholic social living in relation to society and government.

**School Motto**

“To Know, Love, and Serve God.”

**Daily Schedule**

7:50	Supervision Begins	
8:00	First Bell	Students enter
8:05	Tardy Bell	Attendance taken
8:20	Mass	
11:05	Lunch	Grades 5 & 6
11:35	Lunch	Grades K-2
12:05	Lunch	Grades 3 & 4
12:15	Lunch	Grades 7 & 8
3:10	DISMISSAL	GRADES K-3
3:15	DISMISSAL	GRADES 4-8
3:30	<b>SUPERVISION ENDS</b>	

**School Closing**

We follow the Lincoln Public School policy for closing school due to inclement weather. An IRIS Alert message will be sent via telephone or e-mail. You may also listen for school closing information on TV channels KOLN 10/11 or KLKN 8, and on Radio 1240 AM or KFRX 106.3 FM. If Lincoln Public is closed, so are we!!  
 \*\*If LPS is not in session, listen for a Catholic School announcement!

## **LITURGY AND SACRAMENTS**

### **Mass**

Mass is the central activity of the Church. Mass is a great opportunity to draw closer to God through Communion, community worship, and individual prayer. The children at Blessed Sacrament are involved in DAILY Mass through music, reading, serving and the offering of gifts. Going to Mass during the school week is NOT a substitute for the obligation to attend Sunday Mass. **Catholic parents have a grave moral obligation to ensure that their children attend Sunday Mass**

### **Servers**

Boys in grades 4-8 are offered the privilege of serving Holy Mass. Servers are chosen on the basis of knowledge of prayers, general efficiency, sincerity, and dependability. Junior High boys will sometimes be asked to serve funerals including travel to Lincoln Cemeteries.

### **Choir**

Girls in grades 4-8 are offered the privilege of singing in the choir. Girls in grades 6-8 may also serve as Cantors for daily Mass.

### **Sacraments**

The Sacrament of Reconciliation is available for the students every month.

Second graders are prepared to receive the Sacrament of Reconciliation (Fall/Winter), and the Sacrament of the Holy Eucharist (Winter/spring). Parents are very much involved in this preparation.

Fifth graders are prepared for the Sacrament of Confirmation every year. Parents are very much involved in this preparation.

## **Communication**

### **Academic Honors**

Students in grades 5-8 are eligible for Academic Honors. Each semester, grades from Religion, English, Math, Reading, Science, Social Studies, and Electives are averaged. Students with an average of 94% - 100% are placed on the Principal's List; students with an average of 88% - 93% are placed on the Honor Roll.

## **Academic Progress**

Students in grades K-8 bring their completed work home in a Wednesday Folder. Parents are to review the work with their child, sign the folder, and return it to school on Wednesday (parents keep the papers). Students are responsible for keeping the folder in good condition. A lost or damaged folder must be replaced at a cost of \$.50. Students who fail to return the folder will not receive their weekly work.

Students in grades 3-8 are required to keep a school issued assignment book. This book is to be reviewed and signed by parents each day.

Progress reports are issued mid-way each quarter for grades 3-8. Parents are asked to check, sign and return reports promptly. Questions should be directed to the teacher.

Report cards are issued quarterly. Parents are asked to check, sign, and return cards promptly. Parents are further asked to help their child comply with the suggestions made by the teacher. Students working below grade level may receive evaluations based on an adjusted curriculum, as indicated on the report card.

## **Back to School Night**

Back to School Night is a structured event for parents and students at which teachers will present information. 7<sup>th</sup> & 8<sup>th</sup> graders need to attend with parents. The Knights of Columbus will host an Ice Cream Social from 6-8 that evening. Please check you calendar for date and time.

## **Conferences**

Formal conferences between parent and teacher are held twice each year, to assist students in the learning process. At least one parent is required to attend. Parents, students, or teachers may request other conferences.

## **Field Trips**

All students participating in field trips must have a signed consent form on file for each trip. Students may lose the privilege of participation in a field trip if their work is not completed or if their behavior warrants. PARENT VOLUNTEERS FOR FIELD TRIPS ARE NOT ALLOWED TO BRING OTHER CHILDREN ON THE TRIP. THIS IS NECESSARY FOR THE SAFETY AND SUPERVISION OF THE STUDENTS.

## **Volunteers**

All volunteers are required to watch a safety video and pass a background check.

## **Homework**

Homework is valuable for building good study habits and skills. Some students work more rapidly or more slowly than others, but the average time for a student in middle grades 6-8 is about 70 minutes an evening in study. The elementary student in grades 3-5 should average about 40 minutes an evening in study, and the primary student in grades K-2 should average about 20 minutes an evening in study. IF THESE TIMES ARE NOT THE GENERAL RULE PLEASE CALL YOUR CHILD'S TEACHER FOR A CONFERENCE.

## **Media Center Fines**

Students in Kindergarten check out 1 book or magazine each week and it is due one week later on the day they come to the media center. Children in grades K-3 may check out 3 books or other materials, which are due two weeks from the check-out date. Children in grades 4-8 may check out 5 books or other materials and are due back two weeks from the check-out date. No one is allowed to check out new materials if they have overdue materials or fines.

Books may be returned to the Media Center in the mornings, Monday & Friday, so that we will know if the child has returned overdue materials and can check-out new materials.

**Fines:** Magazines **\$2.50** Hard bound books **\$20.00** Paper backs **\$8.00** **.50 cents** for vertical file materials  
Books with only minor damage will receive a **prorated fine**.

## **Wednesday Weekly**

The Wednesday Weekly is published on each Wednesday. It contains the latest updates and information necessary for planning. It is posted on the [blessedsacramentlincoln.org](http://blessedsacramentlincoln.org) website.

## **Newsletter**

A school newsletter is posted on the [blessedsacramentlincoln.org](http://blessedsacramentlincoln.org) website on the last Wednesday of each month. The newsletter contains a calendar, lunch menus, classroom news, and articles of interest. Please read the newsletter carefully. If you do not have internet access, please contact the school office.

## **Promotion**

Blessed Sacrament School believes that retention in a grade may be detrimental to the academic well being of students (there are always exceptions). Teachers and parents must work together to provide students with successful learning experiences. Students must work and study hard, always striving to do their best. Unfortunately there will be times when other measures must be taken.

Summer school may be required of students in grades 7-8 who do not:

Receive a grade of 70% or better in at least 3 quarters.

**\*\*Summer school is taught at Blessed Sacrament in June by Blessed Sacrament teachers. The student must complete 15 hours for each failed subject. The cost is \$10 per hour.**

## **Testing**

The CTBS-Terra Nova Standardized Achievement Test and the In-view test of cognitive skills is administered to students in grades 3-7 in the spring.

## **Attendance Policy**

Attendance is calculated at the end of each month, September – May and is reported to the Nebraska Department of Education. Five (5) or more absences in a quarter will result in a parent-school conference. Ten (10) or more absences in a semester will result in a parent-school conference and may trigger a referral to the county attorney. Twenty (20) or more absences will be referred to the county attorney for truancy.

## **Absences**

- 1) Illness and medical appointments are excused absences however, on the 3<sup>rd</sup> consecutive day of illness a Dr.'s note is required for re-entry to school. (Parent must call or e-mail the office by 8:30 each day to report the absence)
- 2) Funerals are an excused absence. (Parent must call or e-mail the office by 8:30 each day to report the absence)
- 3) Vacations are unexcused absences.
- 4) Tardy students will be counted as  $\frac{1}{4}$  absent.

Work for absences due to illness may be obtained at the office after 2:30 pm on the day of absence. Work for vacation days will be waiting for the student upon their return. Students who need to leave the school grounds before dismissal **MUST BE PICKED UP AT THE OFFICE**. Students arriving late **MUST REPORT TO THE OFFICE** before being admitted to class. These regulations are for your safety and the safety of your child and of the school.

## **Admission**

Blessed Sacrament School admits students of any race, color, national and ethnic origins to all rights, privileges, programs and activities generally accord or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Students are formally admitted at the Kindergarten level. Transfer students and parents will be interviewed prior to admission. All new students must present a verified birth certificate within 30 days of registration. New students may register in the office throughout the year. Preference will be given to registered Blessed Sacrament families, then to Catholic families, and lastly to non-Catholic families. Classes may become full at which time new students will be placed on a waiting list.

## **Transfers**

When a child transfers out of Blessed Sacrament School the parents should notify the principal before the date of withdrawal. A release of records form must be signed by the parent at the new school and sent to Blessed Sacrament in order for records to be transferred. Upon graduation, records of all students are automatically transferred to Pius.

## **HEALTH AND SAFETY**

### **Entry Door**

All doors will be locked all day every day. All visitors will be buzzed into the school by the front office.

### **Arrival Policy**

Students are allowed into the building at 7:50 am. They are to report to the gym. No supervision is available before 7:50 am or after 3:30 pm. Students should be dressed appropriately for the season. Cold or bad weather will not be an excuse to allow students into the building early. **Children arriving before 7:50 will be sent to Extended Care and charged accordingly.**

### **Supervision**

An adult supervisor will be in the gym from 7:50-8:00 in the morning, on the playground during recess periods, and in front of the school from 3:10-3:30 each evening.

Once a student has arrived on school grounds he/she may not leave until dismissal except with the permission of the principal.

### **Dismissal Policy**

The west building dismisses from the northwest door. Those waiting for rides will wait in the fire lane. The east building dismisses from the center door. Those waiting for rides will wait in the fire lane and observe the following rules: 1) Students must wait in the fire lane until their ride is present. 2) Students must go directly to the car. 3) Students may not play in the parking lot, the fire lane, or on the sidewalk. 4) Students walking home may not walk in the parking lot. **Children not picked up by 3:30 will be sent to Extended Care and charged accordingly!**

## **Cars**

Children may be dropped off and picked up preferably in the EAST PARKING LOT or AT THE CURB in front of the SCHOOL. When you need to come into the school please park at the far East end of the parking lot. The curb cut out in front of the school is strictly NO PARKING. CHILDREN ARE NEVER ALLOWED TO JAY WALK TO ENTER A CAR, OR TO ENTER A CAR STOPPED IN THE MIDDLE OF THE STREET. **PLEASE DO NOT ASK YOUR CHILDREN TO DISOBEY THIS RULE.**

## **Fire Drills and Severe Weather**

Blessed Sacrament will conduct 10 fire drills and severe weather drills as required by the state. Evacuation procedures are posted in each room. Students are expected to know the correct evacuation procedure should the need arise.

## **Health**

A student's health deserves careful consideration if the student is to progress in his/her studies. Remaining at school when a student exhibits signs of rash, temperature above 99.6 degrees, sore throat, severe cold, contagious coughing, sneezing, nasal discharge, or watery eyes is injurious to the individual and to the entire school population.

When a student becomes ill during the school day, the parents will be contacted to come to school and pick up their child. Generally, students will not be allowed to call home unless they exhibit one or more of the signs listed above. If parents cannot be contacted upon a major illness or injury, the hospital emergency room may be used.

Students need to use their outdoor play for good health. If a student's outdoor play needs to be restricted a **physician or physicians assistant** must prescribe the conditions and length of the restriction. Students who are restricted will be supervised in the office. Students will not be taken outside when the temperature or the wind chill is below 0 F. However, it is the responsibility of the parent to dress their children appropriately. The lack of proper clothing is **never** an excuse to stay inside.

## **Wellness**

Students are encouraged to have individual plastic water bottles for use in the classroom.

Students in grades K-6 will have daily recess before lunch. Grades 7-8 will have recess after lunch.

## **School Nurse**

Blessed Sacrament School does not receive the services of a Public Health nurse from the Lincoln-Lancaster County Health Department. The school maintains cumulative health records, screening results, and immunization records for each student. All students are required to be immunized or provide a signed waiver. Catholics may only use the medical waiver. In the case of an epidemic, non-immunized students will be required to remain at home. Physical examinations are required for Kindergarten and 7<sup>th</sup> grade students.

## **Medication**

**NO MEDICATION** including aspirin will be administered to your child during the school day. Exceptions are medications in the **ORIGINAL LABELED CONTAINER** accompanied by a **signed official authorization** form giving Blessed Sacrament permission to administer the medication. Students with Asthma or Diabetes who self-medicate must have a completed Medical Management Plan on file.

## **Insurance**

Blessed Sacrament School **does not** carry accident insurance on children.

## **School Visitors and Telephone Messages**

No parent or other adult, unless to perform duty as an aide, may go directly to the classroom during school hours. Forgotten lunches, books, etc. are to be brought to the office and your child will be notified. Parents wishing to observe classes must make arrangements with the classroom teacher at least one day prior to the visit.

**Students may not use the office telephone.** Messages will be taken in the office in case of real necessity. After school arrangements must be made before the child leaves for school in the morning.

## **Printing Costs**

Reprints of worksheets - \$.25

Color prints for projects - \$.50 for ½ page and \$1.00 for full page

Black & white prints for projects – 1<sup>st</sup> copy free, reprints \$.25 a page

## **FIELD TRIP VEHICLE RIDING POLICY**

While bus service is not provided for students, a bus or other vehicle may be used for field trips.

PARENTS ARE RESPONSIBLE FOR REVIEWING THE FIELD TRIP RULES AND CONSEQUENCES WITH THEIR CHILDREN. NOT KNOWING A RULE IS NEVER AN EXCUSE FOR MISBEHAVIOR.

### **Vehicle Rules**

1. Under direction of the driver each student is assigned a seat and held responsible for the condition of that seat.
2. Outside of ordinary conversation, classroom behavior is to be observed by students.
3. No littering in the vehicle.
4. No throwing of objects out of windows.
5. NO STUDENT WILL AT **ANY** TIME EXTEND ARMS OR HEAD OUT OF THE VEHICLE WINDOWS.
6. Students will SIT FACING FORWARD.
7. When leaving the vehicle, students must cross the road in front of the vehicle.
8. NO EATING, DRINKING, OR GUM CHEWING IN THE VEHICLE.
9. The driver is in full charge of the vehicle and students. Students are required to comply promptly, cheerfully, and fully with the driver.
10. EACH STUDENT IS RESPONSIBLE FOR HIS/HER OWN BEHAVIOR.

### **Bus Emergency Exit**

1. An emergency exit drill will be conducted by the bus driver before each field trip.

## **Bicycles**

Upon reaching school grounds students will WALK their bicycles to the bike racks and LOCK their bikes. The school is not responsible for lost or stolen bikes. Bicycles may not be ridden on school grounds between 7:50 am – 3:30 pm. Skateboards, skates and scooters are not allowed at school.

## **C.D., Cassette Players, Radios, Cell Phones**

Personal listening devices, discs, tapes, cell phones or other electronic communication devices are not allowed to be **used** at school. Such items must remain in the backpack. Blessed Sacrament is not responsible for these items. Items found outside of backpacks will be confiscated and returned to parents.

## **Playground Rules**

1. Tower: Keep hands to yourself, no pushing or playing tag. Do not sit or walk on top of the monkey bars.
2. Stay off trees, fences, and air conditioners.
3. Throw balls in areas away from windows.
4. When balls go over the fence or into the street the adult supervisor will retrieve them. Students are not allowed to retrieve items that have left school property.
5. Leave all snow on the ground, and stay off the ice.
6. No red rover or tackle football.
7. No fighting, shoving or running into other groups for any reason.
8. Each student is responsible for his/her behavior.
9. Blessed Sacrament School is not responsible for the personal property of students.

## **Consequences**

When a student chooses to break a playground rule the assigned supervisor will give a time out. When the student chooses to break the rule a second time he/she will sit out the rest of the recess. Because it is impossible to make rules for every situation, be advised that the adult supervisor is the authority.

## **Toys**

Students are not to bring toys to school, except for Kindergarten Show & Tell. Toys will be confiscated and returned to parents.

## **Locks**

Students in grades 5-8 may purchase a locker lock from the office for \$10.00. Locker locks must be purchased at school.

## **PARENT – CHILD – DISCIPLINE**

The moral obligation of training children rests first with the parents. The responsibility of the school is to give extension and broadening to parental training. The teachers at Blessed Sacrament School are dedicated to finding the best means of guiding and teaching your children, and in this way helping you, the parents. It is extremely important that a child be thoroughly convinced that his/her parents stand behind the school and that they will demand an accounting of what the child does in school. Without such an understanding, a child can come to think that home and school are unrelated areas of authority and he/she soon learns to play one against the other. We can best serve the children by working together, by checking out whatever misunderstandings might arise, by supporting one another in all things. If there is a difference of opinion, that is all right. This is a sign of healthy life. Do call for an appointment to talk things over. We can surely come to some understanding which will safeguard the child's respect for all.

### **General rules of conduct for ALL Blessed Sacrament Students**

1. Students have primary responsibility for their actions. We stress self-control.
2. Students will respect the person and property of others around them.
3. Students will show respect for the truth
4. Students will obey classroom rules established by the teacher and approved by the Principal.
5. Students will behave in accordance with the teachings, traditions and laws of the Catholic Church.

### **General Consequences for conduct, whether inside or outside of school, that is detrimental to the school**

1. Non-verbal warning
2. Verbal warning
3. Speak with teacher after class, during recess, or after school.
4. Teacher notifies parents
5. Discipline referral to the Principal
6. Discipline referral to the Pastor

A discipline referral will result in a conference with parents.

\*\* Not all situations can be handled in the same manner. The discipline plan as outlined above gives the teacher flexibility to employ the best means of guiding and teaching your child.

\*\* This plan will be clearly posted in each room.

**\*\*Blessed Sacrament School is a DRUG FREE ENVIRONMENT.** The use of alcohol, tobacco, controlled substances or paraphernalia may result in immediate suspension. The civil authorities will be called, and the student may be referred to the SCIP team. The student's enrollment status will be determined at a conference with the principal, parents and pastor.

**\*\*Blessed Sacrament School is a WEAPON FREE ENVIRONMENT.** The possession or use of any criminal weapon, as defined by the Lincoln Police Department and for which a ticket may be written, may result in immediate suspension. The civil authorities will be called, and the student may be referred to the SCIP team. The student's enrollment status will be determined at a conference with the principal, parents and pastor.

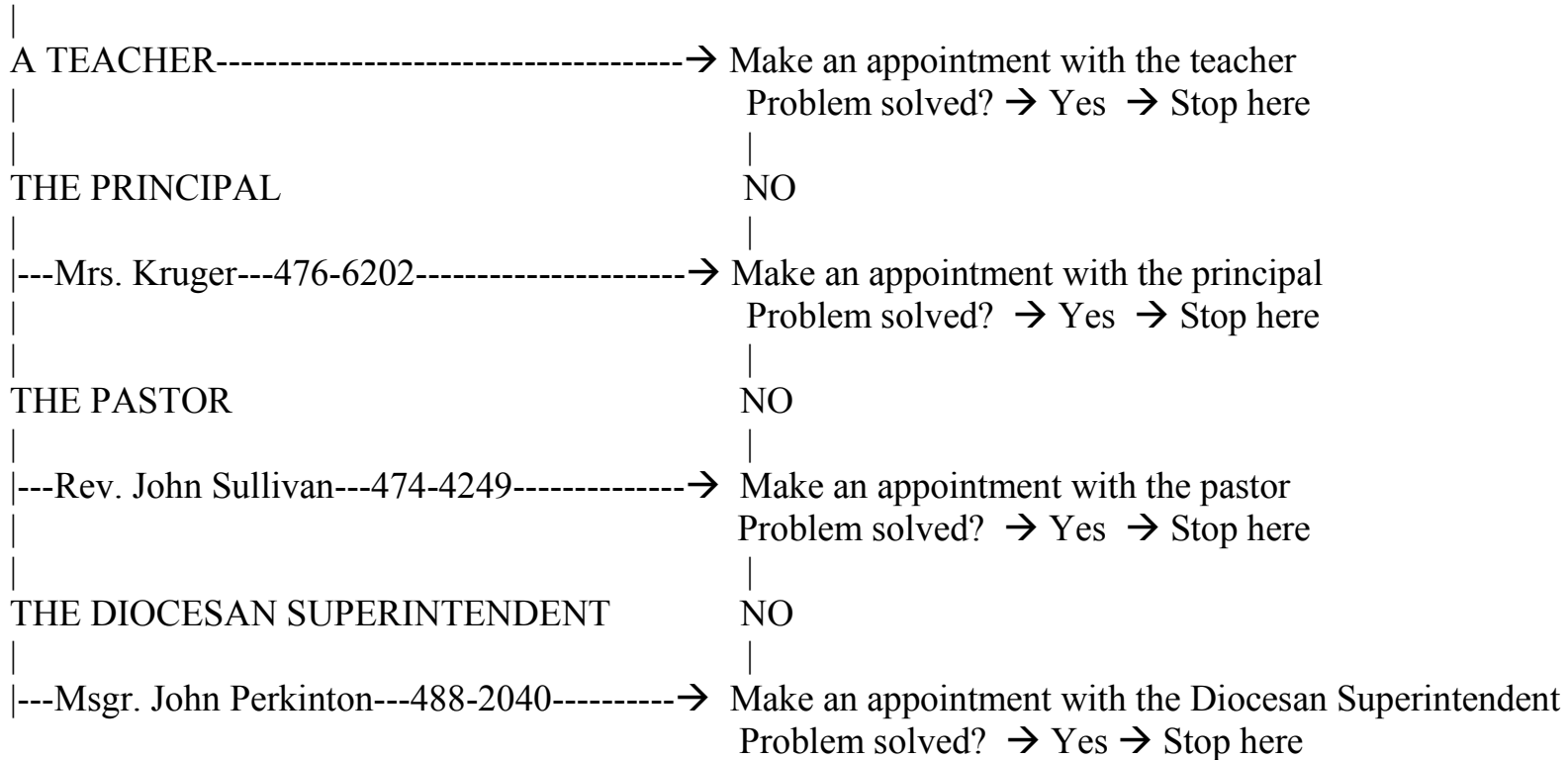
**\*\*Blessed Sacrament School is a GANG FREE ENVIRONMENT.** Any use, display, or possession of gang clothing, symbols, signs, or music may result in immediate suspension. The civil authorities will be called, and the student may be referred to the SCIP team. The student's enrollment status will be determined at a conference with the principal, parents and pastor.

**\*\*Blessed Sacrament School is a VIOLENCE FREE ENVIRONMENT.** The use of physical force or threatening language may result in immediate suspension and/or expulsion for 1 (one) year. The civil authorities will be called, and the student may be referred to the SCIP team. The student's enrollment status will be determined at a conference with the principal, parents and pastor.

## ADMINISTRATIVE OPTIONS FLOW CHART

Whenever you experience a problem or have a concern you must exhaust your administrative options at the lowest level before involving then next administrative level. Skipping levels will result in frustration because you will be redirected to the appropriate level. When in doubt use the following chart.

DOES THE PROBLEM CONCERN



THIS IS WHERE THE PROCESS ENDS

## SPORTS

Blessed Sacrament is a member of the Lincoln Catholic Schools' Conference. Blessed Sacrament's sports program is maintained in order to teach the student sportsmanship skills, and self-confidence. The goal is to maximize participation of all students. The sports program is organized by an elected Athletic Committee.

The following sports are offered:

Grades 6-8 boy's basketball & track

Grades 6-8 girl's volleyball, basketball, and track

### Student Requirements for Participation

**-Student's participating in sports must maintain a 70% GPA. Students with 2 or more detentions in a week may be ineligible to play in their next game.**

-Sportsmanlike behavior is expected of all Blessed Sacrament students at all times.

### Parent Requirement for Participation

-Sportsmanlike behavior is expected of all Blessed Sacrament parents at all times.

-Parents that have students participating in Blessed Sacrament Athletics are required to sign up and work *at least* one (1) home game or buy out for \$40.00.

**ATHLETIC COMMITTEE PRESIDENT:           Andrea Peterson           402-328-0781**

**ATHLETIC DIRECTOR:                         Mark Stoley                 402-476-6202           Rochelle Oglesby     406-476-6202**

## PARENT/TEACHER ASSOCIATION (PTA)

The PTA contributes assistance and materials in support of the educational mission of Blessed Sacrament School. Students receive maximum benefit when all parents are active and attend meetings.

The general PTA meeting is conducted according to an agenda. The agenda is determined at the officers board meeting. Issues raised that are not on the agenda will be tabled until the next meeting. Many times parents have issues they want discussed at the General Meeting. Parents are always welcome to address these issues through the following procedure:

1. Prior to the Board Meeting call the President and ask to address the board.
  2. Attend the Board Meeting and present your concern.
  3. The board will decide if the item is to appear on the agenda.
  4. Your name will appear on the agenda as the presenter.
  5. You must attend the General Meeting and present your concern.
  6. The general assembly will discuss the item and determine what action should be taken.
- Board Meetings and General Meetings are listed on the school calendar.

**PRESIDENT:   Cindy Uhing   402-435-3731**

## **PTA By-Laws**

### **ARTICLE I**

The name of the association shall be the Blessed Sacrament PTA; herein after referred to as the Association.

### **ARTICLE II**

The purpose of this association shall be to:

1. encourage high standards of Christian family life and Catholic education.
2. promote effective communication between parents and guardians and Blessed Sacrament faculty, staff and administration.
3. offer thorough well-planned programs and information of particular interest to parents.
4. provide services and generate revenue for specified needs of Blessed Sacrament School
5. encourage active participation of all Association members.

### **ARTICLE III**

Upon payment of dues; membership shall consist of parents and guardians of students. The School faculty are also members of the Association, but are not required to pay dues. The annual dues of the Association shall be determined by the Executive Committee.

### **ARTICLE IV**

The Association shall respect the established school policies and practices as set forth by the pastor and by the school principal.

### **ARTICLE V**

There shall be a minimum of four (4) meetings of the Association each school year. The Executive Committee shall determine the schedule of meetings. All meetings of the Association shall be conducted according to Robert's Rules of Order-Revised.

### **ARTICLE VI**

All expenditures in excess of two hundred (\$200.00) dollars must be approved at a regular meeting of the Association by a majority of those members present and voting. All expenditures less than two hundred (\$200.00) dollars may be approved by a majority of the Executive Committee.

**Complete by-laws are available in the school office.**

## LUNCH

Blessed Sacrament School provides a federally funded hot lunch program. Students may purchase lunch or bring a lunch from home and purchase milk. Hot lunch money may be deposited into the account at any time, either at the school office or through [mylunchmoney.com](http://mylunchmoney.com). Student ID numbers **must** accompany payment to assure proper credit.

LUNCH - \$2.50 per day for students      MILK - .50¢ per carton  
          \$3.50 per day for adults

Parents will be called to provide lunch for those students who have run out of tickets. Students will be allowed to charge up to \$5.00. **Blessed Sacrament does not accept responsibility for providing lunches.**

Free and reduced price lunches are available through federal funding. Applications are available at August registration and from the school office. All families are encouraged to apply.

**In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.**

**To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (866) 632-9992 (voice), (800) 877-8339 (TTY) or (800) 845-6136 (spanish). USDA is an equal opportunity provider and employer.**

Federal regulations require that competitive foods not be made available to students for one half hour before and after lunch is served in the school. This means that NO FOOD may be brought in to the school from another source other than home between **10:40 – 1:00**. Violation of this rule will jeopardize our participation in the Federal Hot Lunch Program.

### **Treats and Parties**

When birthday treats are brought to school there must be enough for the entire class and for the principal. Teachers will distribute treats at a time that is least disruptive to the class. **Napkins, plates, and utensils must be provided by parents.**

Parties are organized by teachers and room mothers four times per year, Christmas, Valentine's Day, Easter and Patron Saints Feast Day. Other parties must have the permission of the principal (she must be invited) before plans are made.

**\*\*\*Birthday or other party invitations may not be distributed at school.**

## **BLESSED SACRAMENT SCHOOL UNIFORM CODE FOR GRADES K-8**

The purpose of a uniform code in a school is to help the students feel good about themselves and their environment. School is the place for learning, and we expect students to come to school dressed for the business of learning. We hope that being neatly dressed will help our students gain confidence in themselves and their ability.

### **GENERAL APPEARANCE**

We are “temples of the Holy Spirit, God dwelling within.” Our appearance should reflect this conviction. All clothing should be neat, clean, and modest in appearance. All students should be neatly groomed. Judgement on any extreme or faddish style is at the discretion of the Administration. **Excessive** jewelry and make-up is out of place. Earrings on boys are unacceptable.

## **ALL UNIFORM ITEMS MUST BE PURCHASED AT THE BLESSED SACRAMENT UNIFORM STORE.**

### **HAIR**

Boys hair may not extend below the eyebrows, collar, or middle of the ear. All haircolor must be natural in appearance.

### **SHOES**

Shoes are to be clean and well kept. **Socks** are to worn at all times. Flip-flops, and water socks are not acceptable.

### **SHORTS**

May be worn year round.

### **PANTS**

### **SHIRTS**

Long sleeves worn under short sleeves must be red, white or navy blue. **Undershirts may not hang below outershirts. When wearing a white shirt, the undershirt must be white with NO writing.**

### **SKIRTS/JUMPERS**

Red plaid. No shorter than 1 inch above the knee.

### **JACKETS/COATS/HATS**

**Jackets, coats, non-Blessed Sacrament sweatshirts, and hats may not be worn in the classroom or building!!**

### **SKORTS**

Khaki - Junior High girls

### **CONSEQUENCES**

Grades K-8: A note will be sent home informing the parents of the violation. Subsequent violations may result in a phone call to the parents asking that suitable clothing be brought to school, or in a change of clothing in the office.

## **MODESTY CODE**

Blessed Sacrament School requires modesty in dress at **ALL** school functions for all students. To this end all shirts must have shoulders, all mid-ribs must be covered, even with arms raised! All shorts must be mid-thigh. Admittance to school functions will be denied to anyone dressed immodestly.

**THE ADMINISTRATION RESERVES THE RIGHT TO MAKE DISCRETIONARY JUDGEMENTS REGARDING THE APPROPRIATENESS OF STUDENT DRESS, AND FASHION NOT EXPLICITLY COVERED BY THE DRESS CODE.**

## **FAMILY SERVICE OBLIGATION**

Each family attending Blessed Sacrament School is obligated to perform **10** service hours per year. Hours are met through School Service or through volunteering for Parish and School functions, such as Fest Quest and Fun Night. A service hour record sheet must be completed and returned to school.

## **SCHOOL SERVICE OPPORTUNITIES**

- 1) Summer repairs
- 2) Supervise lunch or playground – Call Mrs. Kruger at 476-6202 to arrange your service.
- 3) Lead music at daily Mass - Call Mrs. Kruger at 476-6202 to arrange your service.
- 4) Sell concessions at games
- 5) Take a holy hour at church
- 6) Work at Fest-Quest
- 7) Work at Fun Night
- 8) Coach a sports team
- 9) Be a PTA officer
- 10) Serve on Parish Council

A record of service will be kept by the Stewardship Committee.

## TUITION & FEES

<u>Registered Parishioners</u>	<u>Tuition</u>	<u>2011-2012</u>	<u>Activity Fee</u>
	1 child	\$550.00	\$175.00
	2 children	\$950.00	\$225.00
	3 children	\$1350.00	\$275.00
<u>Registered Catholic Non-Parishioners</u>	Each Child	Negotiated with both pastors	See Above
<u>Non-Catholic</u>	Each Child	\$4,000.00	See Above
<u>Eighth Grade Graduation</u>		\$75.00	Due March 1, 2012
<u>Junior High Matt Talbot Fee</u>	Each Child	\$25.00	Due September 2, 2011

### Enrollment

Per Family                      \$75.00 Non Refundable    Paid in the spring.

\*\*Tuition can be totaled and paid on a monthly basis for 9 months, starting in August and finishing in April. A signed tuition agreement must be on file with the office.

**\*\*ALL TUITION AND FEES MUST BE PAID BY 4:00 PM ON THE DUE DATE (SEE CALENDAR). 8<sup>TH</sup> GRADE TUITION AND FEES MUST BE PAID PRIOR TO GRADUATION. FINAL GRADES AND TRANSCRIPTS WILL NOT BE ISSUED UNTIL PAYMENTS ARE COMPLETE.** No one is to be denied the opportunity of a good Catholic education at Blessed Sacrament School if they are unable to pay. If such is your case, we ask you to see Father Sullivan since he is only too willing to take care of the tuition of his students who are unable to do so themselves. Please see him early in the year so he can plan assistance.

## EXTENDED DAY PROGRAM

<u>Hours</u>	6:50 – 7:50 AM and 3:15 – 5:45 PM		
<u>Cost</u>	ENROLLMENT FEE \$25.00 per family Morning fee: \$5.00    Evening fee: \$4.50 per session            3:15-4:00, 4:00-5:00, 5:00-5:45		

## PRE-SCHOOL PROGRAM

<u>Hours</u>	8:00 – 10:30 AM and 12:45 – 3:15 PM
<u>Cost</u>	ENROLLMENT FEE \$30.00 per family The monthly cost is \$100.00, September – May.
<u>Age</u>	Student <b><u>MUST</u></b> be 4 years of age by July 31 <sup>st</sup> .

## STAFF LIST 2010-2011

<u>Name</u>	<u>Position</u>	<u>Room</u>	<u>Phone/Extension #</u>	<u>E-mail Address</u>
Ann Bohaty	Kindergarten	107	Extension 34	<a href="mailto:ann-bohaty@cdolinc.net">ann-bohaty@cdolinc.net</a>
Linda Hofpar	1A	105	Extension 35	<a href="mailto:linda-hofpar@cdolinc.net">linda-hofpar@cdolinc.net</a>
Debbie Soucie	1B	104	Extension 36	<a href="mailto:debbie-soucie@cdolinc.net">debbie-soucie@cdolinc.net</a>
Ann Vestecka	2	102	Extension 37	<a href="mailto:ann-vestecka@cdolinc.net">ann-vestecka@cdolinc.net</a>
Leanne Edwards	3	23	Extension 38	<a href="mailto:leanne-edwards@cdolinc.net">leanne-edwards@cdolinc.net</a>
Jen Whyman	4	2	Extension 51	<a href="mailto:jen-whyman@cdolinc.net">jen-whyman@cdolinc.net</a>
Carol Jenkins	5	24	Extension 41	<a href="mailto:carol-jenkins@cdolinc.net">carol-jenkins@cdolinc.net</a>
Danielle Miller	6A	22	Extension 44	<a href="mailto:danielle-miller@cdolinc.net">danielle-miller@cdolinc.net</a>
Mary Baker	6B	21	Extension 45	<a href="mailto:mary-baker@cdolinc.net">mary-baker@cdolinc.net</a>
Sr. Karen Marie Wilson	Jr. High	205	Extension 42	<a href="mailto:sr.karenmarie-wilson@cdolinc.net">sr.karenmarie-wilson@cdolinc.net</a>
Melissa Zierke	Jr. High	206	Extension 43	<a href="mailto:melissa-zierke@cdolinc.net">melissa-zierke@cdolinc.net</a>
Anne Driewer	Jr. High	209	Extension 40	<a href="mailto:anne-driewer@cdolinc.net">anne-driewer@cdolinc.net</a>
Julie Main	Computer	202	Extension 50	<a href="mailto:julie-main@cdolinc.net">julie-main@cdolinc.net</a>
Dee Kaup	Para	13/14	402-476-6255	<a href="mailto:dee-kaup@cdolinc.net">dee-kaup@cdolinc.net</a>
Pam Morton	Para/Preschool	1	Extension 46	<a href="mailto:pam-morton@cdolinc.net">pam-morton@cdolinc.net</a>
Judy Kerkman	Para/Preschool	1	Extension 48	<a href="mailto:judy-kerkman@cdolinc.net">judy-kerkman@cdolinc.net</a>
Margy Mahler	Kindergarten Para	107	Extension 47	<a href="mailto:margy-mahler@cdolinc.net">margy-mahler@cdolinc.net</a>
Melissa Tvrdy	Para		Extension 49	<a href="mailto:melissa-tvrdy@cdolinc.net">melissa-tvrdy@cdolinc.net</a>
Amy Gammel	Band	204	Extension 53	<a href="mailto:amy-gammel@cdolinc.net">amy-gammel@cdolinc.net</a>
Mark Stoley	P.E./Health	Gym	Extension 39	<a href="mailto:mark-stoley@cdolinc.net">mark-stoley@cdolinc.net</a>
Carin Appleget	Intervention Spec.	14	402-476-6255	<a href="mailto:carin-appleget@cdolinc.net">carin-appleget@cdolinc.net</a>
Rev. John Sullivan	Superintendent/Pastor		402-474-4249	<a href="mailto:frjohnsullivan@hotmail.com">frjohnsullivan@hotmail.com</a>
Rev. John Haschke	Asst. Pastor		402-474-4249	<a href="mailto:fr.john-haschke@cdolinc.net">fr.john-haschke@cdolinc.net</a>
Rev. Casey Porada	In Residence		402-474-4249	<a href="mailto:fr.casey-porada@cdolinc.net">fr.casey-porada@cdolinc.net</a>
Holly Kruger	Principal	4	Extension 11	<a href="mailto:holly-kruger@cdolinc.net">holly-kruger@cdolinc.net</a>
Stacy Griess	Adm. Asst.	4	Extension 10	<a href="mailto:stacy-griess@cdolinc.net">stacy-griess@cdolinc.net</a>
Rochelle Oglesby	Office Clerk	4	Extension 10	<a href="mailto:rochelle-oglesby@cdolinc.net">rochelle-oglesby@cdolinc.net</a>
Suzanne Wilson	Cook		476-6255	<a href="mailto:bscl-kitchen@cdolinc.net">bscl-kitchen@cdolinc.net</a>
Mindy Malone	Asst. Cook		476-6255	<a href="mailto:bscl-kitchen@cdolinc.net">bscl-kitchen@cdolinc.net</a>
Aleta Buckles	Extended Care		476-6255	